



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
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CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 1730.1B
CHAP

01 OCT 2025

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER 1730.1B

From: Commanding General
To: Distribution List

Subj: MARINE CORPS INSTALLATIONS EAST CHAPLAINS RELIGIOUS ENRICHMENT
DEVELOPMENT OPERATION (CREDO)

Ref: (a) DoD Instruction 1327.06 w/ CH-4
(b) U.S. Navy Reg. 1990
(c) SECNAVINST 1730.7E
(d) OPNAVINST 1730.1F
(e) MCO 1730.6G
(f) MCO 1738.1B
(g) OPNAVINST 1738.1B
(h) MCIEAST-MCB CAMLEJO 1610.1C

1. Situation. To provide information and guidance for CREDO programs pursuant to references (a) through (h) offered through the Marine Corps Installations East (MCIEAST) CREDO Office.

2. Cancellation. MCIEAST-MCB CAMLEJO 1730.1A.

3. Mission

a. Our CREDO: We believe in strong Service Members, strong marriages, and strong families. CREDO exists to strengthen the religious, moral, and spiritual well-being of Service Members and dependents. CREDO programs increase the readiness and resilience of Service Members and civilians in support of Department of the Navy's (DONs) Strategic Plan for Religious Ministry and the Chief of Naval Operations' Sailing Directions. CREDO programs are funded with appropriated funds, per article 0820 of reference (b) and paragraph 6 of reference (c). CREDO programs operate within command religious programs, per references (c) through (g), and are offered at no cost to authorized participants.

b. Summary of Revision. This Order brings current the policy and procedures of CREDO MCIEAST, according to the most recent regulations and instructions. It should be reviewed in its entirety.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. CREDO programming addresses the broad religious, sacred, and moral aspects of life consistent with the definitions for religious ministry in references (c) through (e).

(2) Concept of Operations

(a) CREDO is a Secretary of the Navy (SecNav) Quality of Life Program. The SecNav has appointed the Chief of Chaplains (N977) as the resource and program sponsor for all CREDO programs. Funding for CREDO

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MCIEAST is provided by the Commandant of the Marine Corps and is directed from the Major Claimant: Headquarters, U.S. Marine Corps (HQMC) (REL). Administrative support is the responsibility of the Commanding General (CG), MCIEAST-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ), with the MCIEAST-MCB CAMLEJ Chaplain functioning as Program Advisor.

(b) CREDO programs are religious, not-faith-group specific, events that may be formatted as retreats, workshops, or seminars. CREDO programming may include the expression of religious beliefs representative of the chaplains and participants when done in a manner that honors the rights of others to determine their own religious convictions, as required by the standards and expectations of Professional Naval Chaplaincy per reference (c) through (e). The Chief of Chaplains approved CREDO Programs currently utilized at CREDO MCIEAST are as follows:

1. Personal Growth/ Leadership Development;
2. Spiritual Growth;
3. Family Enrichment;
4. Marriage Enrichment; and
5. Suicide prevention to include Applied Suicide Intervention Skills Training and safe TALK workshops.

(c) The designated area of responsibility (AOR) of CREDO MCIEAST as defined by HQMC (REL) is comprised of all Marines and Sailors serving with Marine Commands east of the Mississippi River. Distance, fiscal, and staffing constraints require prioritization of Marine Corps installations with concentrated personnel, primarily in North and South Carolina, with recognition that a large percentage of personnel serve in the Camp Lejeune and New River area. CREDO MCIEAST will utilize a combination of direct provision and collaboration to most efficiently disperse programs where most needed throughout the CREDO MCIEAST AOR.

(d) All CREDO retreats are conducted at a retreat facility or location contracted to provide food and lodging for the retreat duration. Other programs are generally conducted in the CREDO MCIEAST Midway Park Chapel Facility, appropriate venues aboard or near other installations served by CREDO MCIEAST, or upon request, at local commands.

b. Coordinating Instructions

(1) Eligibility. Participants eligible to take part in CREDO activities include the following:

(a) Member of the Uniformed Services, either on active duty or in a drilling reserve status. Sea Service Personnel have priority.

(b) Other authorized users who are dependents of service personnel and who possess a valid Department of Defense (DoD) Identification card. Only legal spouses can attend Marriage Enrichment Retreats. Civilian fiancées may only attend marriage workshops or designated pre-marriage trainings.

(c) Civilian employees of the Department of Defense or the DON, especially those who are employed in helping agencies (e.g., Family Counseling Center, Alcohol Rehabilitation Centers, Naval Hospitals, etc.) whose participation would

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enhance their professional development and enable them to make appropriate referrals to CREDO. Civilian employees may attend relevant CREDO trainings, but are ineligible to receive CREDO funded subsistence or food.

(2) Support and Services

(a) Motor transport service may be provided when such transportation can be made available without detriment to the Marine Corps mission. Requests for motor transport support will be submitted by the Director, CREDO MCIEAST to the CG, MCIEAST-MCB CAMLEJ (Attn: Assistant Chief of Staff, G-4). Include destination, mileage, and number of persons to be transported in the request. In the event that Base Transportation assets are not available, or appropriate, commercial contract transportation is authorized and will be paid for by CREDO.

(b) Facilities support of CREDO will be provided by the CG MCIEAST-MCB CAMLEJ, from resources available. These items are:

1. Offices and training spaces, furniture, furnishings, telephone services, and common services.

2. Common services consist of fire and police protection, pest control, trash and garbage removal, sewage disposal and medical inspection.

c. Tasks

(1) CG MCIEAST-MCB CAMLEJ

(a) Provide administrative support.

(b) Act as administrative Reporting Senior for CREDO MCIEAST to include Uniform Code of Military Justice authority and Officer fitness reports. Specific guidance regarding fitness reports is provided in reference (h).

(2) Commander's shall:

(a) Utilize the resources of CREDO MCIEAST to the fullest extent by encouraging personnel to participate in the regularly scheduled CREDO, personal and spiritual growth programs provided.

(b) Support personnel attendance via authorized use of no cost Permissive Temporary Additional Duty Orders in accordance with reference (a).

(c) Provide widest dissemination of this instruction.

(d) Make available members of their commands, who are trained volunteer facilitators for CREDO programs, as mission requirements allow.

(e) Schedule CREDO briefs and disseminate CREDO publicity within their commands, as resources and mission requirements allow.

(f) Supplement their Command Religious Programs by utilizing CREDO program resources.

(3) Command Chaplain, MCIEAST-MCB CAMLEJ, as Program Advisor shall:

(a) Facilitate administrative support of CREDO MCIEAST, as requested by the CREDO MCIEAST Director.

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(b) Inform local/area Command Chaplains of the usefulness of CREDO as a force multiplier for their Command Religious Programs, and encourage participation/support of local CREDO programs, as appropriate.

(4) Director, CREDO MCIEAST shall:

(a) Plan, program, and implement daily operations; liaison with the Chief of Chaplains' Office and CREDO Advisory Group for program guidance.

(b) Plan and implement the retreats and workshops promoting spiritual, marital, familial, and personal growth.

(c) Provide support for area chaplains and commands who wish to arrange Spiritual, Marriage, Family, and Personal Growth Retreats and Workshops for their command personnel.

(d) Provide divine worship, pastoral, and sacramental ministries to retreat participants, as appropriate and available.

(e) Publicize activities and services of CREDO MCIEAST.

(f) Provide other support and services as directed by the Chief of Chaplains.

(g) Submit reports as required to the Chief of Chaplains (N977), as the SecNav's Program Sponsor, via the Chaplain of the Marine Corps, the Commander, Marine Corps Installations Command Chaplain, and MCIEAST-MCB CAMLEJ Command Chaplain.

(h) Submit budget requests for CREDO MCIEAST to the Major Claimant; HQMC (REL) for review and approval via the CG, MCIEAST-MCB CAMLEJ. An information copy shall be provided to the Chief of Chaplains.

(i) Lead, supervise, and train CREDO MCIEAST staff to perform with excellence in all routine and exceptional operations to achieve unique CREDO mission and succeed as Sailors or civilian employees.

(j) Attend CREDO Directors Conferences, as scheduled.

(k) Ensure all programs comply with military requirements and State laws regarding reportable offenses.

(l) Ensure that funding is properly allocated to train CREDO Chaplains to deliver to Marriage and Personal Growth retreats.

5. Administration and Logistics. Retreat schedules will be promulgated via all appropriate publicity channels to ensure maximum program awareness with eligible persons.

a. Reserve Applicability. This Order will be applicable to the Marine Corps Reserve members while they are attached to MCIEAST-MCB CAMLEJ.

b. Contact and Retreat Requests Procedures

(1) The CREDO MCIEAST Offices are currently located at Building 67, Room 232 and the CREDO MCIEAST Midway Park Chapel Facility.

(2) To attend a retreat interested personnel are required register via CREDO website at <http://www.mccslejeune-newriver.com/credo/>. Questions regarding retreats or registration can be directed to (910) 451-8411.

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(3) Personnel requesting to attend a CREDO retreat will be required to submit a Command Endorsement form before their spot is considered officially filled.

(4) Cancellations should be made as early as possible, but not less than 48 hours in advance.

(5) Non-CREDO personnel who wish to volunteer as facilitators for CREDO MCIEAST events are required by the Director to attend training to qualify them as trained facilitators. Previous participation in the CREDO event to be trained is also a prerequisite.

6. Command and Signal

a. Command. This Order is applicable to MCIEAST0-MCB CAMLEJ, its tenant, and subordinate commands.

b. Signal. This Order is effective the date signed.



D. K. BURROWS
Chief of Staff

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